

Desert States Law Library Consortium
Agreement on Interlibrary Loan Lending
12/10/04

This agreement outlines a baseline of delivery service between Desert States Law Library Consortium agreement signing members. Beyond this baseline, the members can enhance their delivery service according to their service needs, desires and budgets.

Desert States Law Library Consortium signing members are only obligated to send lending materials to other members from their libraries. Materials from other campus or main libraries are excluded.

The Desert States Law Library Consortium Libraries have agreed to provide the following interlibrary loan services among the members:

1. Reciprocal lending of materials
2. Reciprocal photocopying up to 50 pages (requests for more pages will be honored if possible and at institutional discretion)
3. Priority Service (one business day, when possible), particularly if the request is for Law Faculty is available when requested by the user.
4. Reciprocal ARIEL transmissions, digital transmissions, fax service, first-class mailing, or shipping service; whichever is in the best interest of the user and the library acting as agent for the user.
5. ARIEL or a form of digital transmission of articles will be used whenever possible.
6. Libraries will keep statistics of lending and borrowing within the Desert States Law Library Consortium to include type of material requested, whether filled or not filled and reasons requests not filled.

Institutions are obligated to provide expedited delivery using the following strategies:

General:

- Verify all citations and user priorities/service preferences if possible before placing the request

Photocopies:

- Send via ARIEL when available; if ARIEL is not available, digital transmission or Fax Delivery should be used.
- Send RUSH photocopies using the delivery method requested by the Borrowing Library.

Loans:

- Send loans via first-class mail or shipping service; whichever the Borrowing Library requests.
- Send RUSH Loans via shipping service. The Library who ships will pay for shipping costs.
- Allow a minimum four-week loan period. Exceptions to the loan policy are any items regularly deemed non-circulating by the Lending Library.
- Consider loaning special materials such as periodicals, multi-volume sets, microforms and AV to members of the consortium. Non-circulating items may be lent at the discretion of the Lending Library and may have loan restrictions.

- Borrowing Library will pay all replacement costs in the event of a lost item. Replacement of the item and processing fee may be paid in lieu of standard replacement fees at the discretion of the Lending Library.
- Borrowing and Lending Libraries will communicate promptly regarding any loan problems (lost items, delayed returns, etc.).

I verify that I am a member of the Desert States Law Library Consortium and agree to abide by the obligations stipulated above.

_____ Name _____ Position Title

_____ Signature _____ Institution Name

List of Member Libraries and OCLC Symbol

Arizona State University, Ross-Blakely Law Library (AZC)

Brigham Young University, Howard W. Hunter Law Library (uvt – currently OCLC non-supplier)

University of Arizona, James E. Rogers College of Law Library (azl – currently OCLC non-supplier)

University of Denver, Westminister Law Library (LLE)

University of Nevada, Las Vegas, Wiener-Rogers Law Library (N#V)

University of New Mexico, School of Law Library (NML)

University of Utah, S.J. Quinney Law Library (UVL)